

AGENDA ITEM: 6 Page nos. 13 – 14

Meeting	Cabinet Resources Committee
Date	23 September 2004
Subject	Annual Increases in Fees & Charges
Report of	Cabinet Member for Resources
Summary	This report instructs officers to prepare for increases in fees and charges from January 2005, and from January in subsequent years.

Officer Contributors	Borough Treasurer
Status (public or exempt)	Public
Wards affected	All
Enclosures	None
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not applicable

Contact for further information: Clive Medlam ☎ 020 8359 7110

1. RECOMMENDATIONS

- 1.1 That increases in fees and charges in line with the Financial Forward Plan be approved by Heads of Service in consultation with the Cabinet Member for Resources, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.**
- 1.2 That increases in fees and charges above the rate assumed in the Financial Forward Plan be approved by Cabinet Resources Committee, and that these increases be implemented from 1 January each year, with only limited exceptions to those being increased from 1 April.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Cabinet Resources Committee – 15 December 2003: increase in fees and charges from 1 January 2004.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 Fees and charges represent a significant resource to the council, contributing around £25m a year to the budget. Levying fees and charges and increasing them annually enables the council to maintain vital services and deliver on Corporate Plan priorities.

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

- 5.1 See background information.

6. COMMENTS, IF ANY, OF THE COUNCIL'S STATUTORY OFFICERS (Head of Paid Service, Chief Finance Officer, Monitoring Officer)

- 6.1 None

7. BACKGROUND INFORMATION

- 7.1 Cabinet Resources Committee made the decision on 15 December 2003 to increase fees and charges from 1 January 2004. The proposal now is to implement the annual increase in fees and charges from 1 January each year.
- 7.2 The Financial Forward Plan approved by Council in March 2004 includes an assumed increase in fees and charges. This report instructs Heads of Service to implement all increases in fees and charges that are in line with the Financial Forward Plan under delegated authority from 1 January every year.
- 7.3 Where increases above the rate assumed in the forward plan are proposed, these will be approved by Cabinet Resources Committee, but will also be implemented from 1 January each year.

8. LIST OF BACKGROUND PAPERS

- 8.1 None.

MO: JEL
BT: CM